

APA Writing Style

Examples of “in-text” referencing

- ▶ Normore and Javidi (2019) state, “leadership and management are two different concepts oftentimes misused interchangeably” (p. 17)
 - **Note:** the use of “and” at the beginning of a statement (not “&”)
 - **Note:** the use of quotation marks & page number because the statement is a direct quote

- ▶ Leadership is frequently used in place of management; yet, the two concepts are very different in nature (Normore & Javidi, 2019).
 - **Note:** the use of “&” at the end of a statement (not the beginning)
 - **Note:** the statement is paraphrased and therefore not need to use quotation marks or page number.

- ▶ If statement is from an electronic source with no page number for a “direct quote”, you must use “para. #” instead. (e.g., Normore & Javidi, 2019, para. 9).

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Appropriate use of Reference List

▶ **Book**

Normore, A.H., Long, L., & Javidi, M. (2019). *The handbook of research on strategic communication, leadership, and conflict management in modern organizations*. Hershey, PA: IGI Global Publishers.

▶ **Professional Article**

Zoller, K., Normore, A.H., & Harrison, E. (2013). Leadership thinking: A discipline of the mind for the effective law enforcement supervisor. *Journal of Authentic Leadership in Education*, 2(4), 1-10.

▶ **Book Chapter**

Javidi, A., Long, L., Javidi, M., Brooks-Hill, L., & Normore, A.H., & Klopovic, J. (2019). Credible negotiation leadership: Using principled negotiation to improve international negotiation. In, A.H. Normore, M. Javidi & L. Long (Eds.), *Handbook of Research on Strategic Communication, Leadership and Conflict Management in Modern Organizations* (86-104). Hershey, PA: IGI Global.

▶ **Electronic/Internet Source**

Primicerio, J., & Normore, A.H. (2018). *Historical context of policing and community relations: An American perspective*. Retrieved from, <http://www.policchiefmagazine.org/transformation-of-community-police-relations-through-history/>

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from within a course Module

▶ Citing a presenter/lecturer/video

Long, L. (2019). *Effective communication*. (notice italicized title, and only first word is in upper case). Insert Module # here, Insert Week # here. National Command and Staff College.

Normore, A.H. (2019). *Approaches to leadership*. (notice italicized title, and only first word is in upper case). Insert Module # here, Insert Week # here. National Command and Staff College.

Note: Alphabetical order.